

Through Website/Email

No:-EDN-KGR-(A-2)-Medical-07/2023-
O/O the Dy. Director of Elementary Education,
Kangra at Dharamshala.
Dated: Dharamshala-176215

11-07-2023

To

✓ All the Block Elementary Education Officer
Distt Kangra(HP)

Dy. Director of
Elementary Education
2120-21
12 JUL 2023
Dispatch No. 2120-21
Kangra at Dharamshala

Subject:- Regarding timely payment of Medical Reimbursement claims to the pensioners/retirees.

Memo,

Find enclosed herewith copy of Principal Secretary (Finance) to the Govt. of HP letter dated:-08.06.2023 as received from the Director of Elementary Education, HP Shimla vide letter No:-EDN (Elem.) H(3)B-1/2023-24, dated:-21-06-2023 on the subject cited above.

In this regard, you are directed to apply the following procedure for timely clearance of Medical Reimbursement bills.

1. A list of all claims be prepared on the basis of date of receipt and the same be cleared in that order.
2. All previous year's medical bills may be cleared on priority basis in each financial year.

Further, it is also directed that the medical reimbursement Budget provided to all the DDO's under Head of Account 2235-60-800-73 State Scheme(SOON) Demand No.19-MR to pensioners may be utilized within 15 days of allocation failing which the amount provided to the DDO's will be surrendered and that surrendered budget will be provided to other DDO's where medical reimbursement budget of pensioners is needed. However, if the budget is not sufficient to clear all the medical bills/ pensioners some of the bills may be cleared on the basis of date of receipt and keeping in view the budget provided to the concerned DDO.

You are, therefore directed to do the needful, so that the medical bills of pensioners may be cleared well in time.

Deputy Director of Elementary Education
Kangra at Dharamshala

No. Fin-A-C(17)-1/2023
Government of Himachal Pradesh
Finance (Budget) Department

From

The Principal Secretary (Finance) to the
Government of Himachal Pradesh, Shimla-02

To

✓ All the Heads of Departments,
Himachal Pradesh.

Dated Shimla-02 the

08 May, 2023.

Subject: - Timely payment of medical reimbursement claims to the Pensioners /Retirees.

Sir,

I am directed to invite your attention to this department letter No. Fin-A-C (17)-4/2021 dated 27.08.2021 (copy enclosed) addressed to all HoDs and letter No. GAD-PA-F(10)-1/2023 dated 19.04.2023 received from Joint Secretary (General Administration) to the Government of Himachal Pradesh which is addressed to all Administrative Secretaries and HODs on the subject cited above and to request you that following procedure may be adopted for timely clearance of Medical Reimbursement bills:-

1. A list of all claims be prepared on the basis of date of receipt and the same be cleared in that order.
2. All previous year's Medical bills may be cleared on priority basis in each financial year.
3. ✓ Only consolidated proposal for additional funds be moved to Finance Department when approximately entire funds are utilized by the DDOs under the control of particular Head of Department. Separate proposals for each case may not be submitted to the Finance Department. Besides, facility of re-allocation of funds among DDOs be exercised in eVitran.

Yours faithfully,



(Pardeep Kumar)

Deputy Secretary (Finance) to the
Government of Himachal Pradesh

Endst. No. As above. Dated Shimla-2, the

08 May, 2023.

Copy to Joint Secretary (Finance) to the Government of Himachal Pradesh w.r.t his letter No. FIN-D (F)1-1/2023 dated 25.04.2023 for information.



Deputy Secretary (Budget) to the

cc- BDA / cash

