

March, 2023

OFFICE ORDER

With the prior approval of the competent authority in transfer/ adjustment of the following staff (C&V) are hereby ordered as under:-

Sr. No.	Name & Designation (Sh./Smt/Miss)	From	To	Remarks
1	Manju Kumari, LT	GSSS-Aloh Distt. Kangra	GHS-Sard Dogri Distt. Kangra	Vice Sr. No. 2, without TTA/JT, in condonation of short stay, in relaxation of ban on transfers policy/contractual policy, tribal, sub cadre policy, substitute conditions, 5 years stay condition RTE act & vice-versa.
2	Saroj Kumari, LT	GHS-Sard Dogri Distt. Kangra	GSSS-Aloh Distt. Kangra	Vice Sr. No. 1, without TTA/JT, in relaxation of ban of transfer/contractual policy, in condonation of short stay.

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Dy. Director of Ele. Education,
Kangra at Dharamshala.

Endst. No. Even Dated: Dharamshala-176215, the

Copy is forwarded for information and further necessary action to:-

1. The Director of Elementary. Education, Himachal Pradesh, Shimla-171001
2. All the Principals/ Headmasters GSSS/ GHS are therefore directed to issue further orders of the above employees within three days, subject to the conditions given below. It is further directed that if the employee has earlier been transferred on Administrative Grounds/Public interest then the case may be referred back to the Dy. Director Office immediately for soliciting further directions. If, transferee does not join at his new post of posting within stipulated period after expiry of joining time, if allowed, the same will be informed to this office immediately for disciplinary action. The employee transferred from Sub Cadre/Tribal area will be relieved only after joining of his substitute.
3. **In case of regular teacher, if stay is more than two years and stands condoned, the transfer order may be implemented otherwise case(s) may be referred back with complete feasibility report.** However services as Para Teacher/contract/PTA-GIA in the same school will be counted for stay purpose.
4. **In case of contract teachers, case may be referred back with full justification/feasibility.**
5. While regulating/implementing transfers of teachers, the norms and standards for providing teachers in a school as contained under Sr. No. 1 (b) in the schedule of RTE Act 2009 be compiled with strictly. In case of any violation of these instructions, you will be entirely responsible being implementing/appointing authority.
6. In case of transfer on mutual basis or against vacancy, in condonation of short stay, willingness of the concerned teachers be obtained by the Principal/Headmaster/Incharge/HOD before relieving him/her. In case he/she is not willing for this transfer, then he/she may not be relieved and the case may be referred back alongwith his/her written unwillingness.
7. In case of the transfer on vice/versa basis the following points may be examined on r/o the transferee.
 - I. Whether the stay of the transferee is complete.
 - II. Whether he/she has more than two years of service left
 - III. Whether as per his/her service record, he/she does not suffers from any physical handicap/serious medical ailment.
 - IV. Whether he/she served in a tribal/hard area before (in case the transfer is being proposed to a tribal/hard area.
 - V. Otherwise these transfer orders may be referred to this office.

Dy. Director of Ele. Education,
Kangra at Dharamshala.