

No-EDN -KGR- E-II-(C&V)Batch/ Apptt./ A&CT/2021  
Office of the Dy. Director of Elementary Education  
Kangra at Dharmshala  
Dated : Dharmshala 176215

7232-43  
7th Oct. 2022

### Office Order

Consequent upon the selection in the counselling held in this office in the year 2021, as per approval conveyed by the Directorate on dated, 20.09.2021, following candidates are hereby appointed as Art & Craft Teacher in order of their respective batch-cum-merit purely on contract basis on the fixed amount, equal to 60% of the first cell of the applicable level of the pay matrix of the corresponding cadre of employees, appointed/working on regular basis. The appointees are directed to report for duty in the respective school of their posting, as shown against their names within in the prescribed time, subject to the acceptance and fulfilment of the following specific terms and conditions in addition to the usual terms and conditions of appointment annexed as annexure-A.

- 1 Since the appointment is being given purely on contract basis the appointee will have to execute a bond on the judicial paper with the Headmaster/Principal of the concerned school where he/she is posted, that he/she has carefully gone through the conditions of the contract appointment and the conditions imposed are acceptable to him. The joining report will be accepted only after the execution of the requisite bond between the Head of the institution and the appointee.
- 2 It will be the personal responsibility of the candidate /individual to inform this office on the proforma enclosed duly countersigned by the Principal / Headmaster of the concerned school that he/she has joined the place of his /her appointment on or before the schedule period failing which his /her appointment shall stand withdrawn on the expiry of the stipulated date and time and he/she will be debarred from appointment.
- 3 That the educational and professional qualification possessed by the candidate will be the same as prescribed by the department for the post of Art & Craft Teacher in the concerned post. The head of the school will also ensure that the educational and professional qualification possessed by the candidate is from a recognised University. Necessary verification to this effect is to be made by the head of the concerned school at the time of his/her joining. Duly attested copies of certificates awarded to the candidate by the recognized Universities/Board be kept in the office record. Regarding eligibility and R&P rules, the DDO concerned can check it from the website of Department of Elementary Education Shimla HP.
- 4 That each candidate being offered appointment as A&CT will have to ensure that he/she has acquired complete knowledge of latest CCS/CCA conduct rules within a fortnight of the date of joining duties and will submit an undertaking to this effect in writing to his/her head of school.
- 5 He/she is being posted in non sub cadre area temporarily due to non availability of vacancy in sub cadre area he/she is to serve in sub cadre area as and when vacancy arises in this area. If these specific as well as usual terms and conditions are acceptable to the candidates he /she will report for duty at the institution of his /her posting within fifteen days from the date of issue of these orders along with documents required to be produced as per terms of this order and will execute the requisite bond of contract failing which the offer of appointment shall automatically stand cancelled and the candidate will have no right to claim it.

Sr No.	Name & address of candidate Sh. /Smt.	DOB	Regd.No. & Name of Employment	Cate gory	Place of Posting
1	Balam Ram S/O Ramji Vill. Dhelu PO Dohag Teh. Jogindernagar Distt. Mandi HP	14.04.80	200613/2654 Jogindernagar	OBC UR	GSSS Dari

2	Tej Singh S/O Puran Chand VPO Gagal Tehsil Balh Distt. Mandi HP	16.04.79	20060043808 Mandi	OBC UR	GSSS Dini Larth
3	Satish Kumar S/O Jai Ram Vill. Dhaban Tehsil Balh Distt. Mandi HP	13.01.80	17041208006 Nerchowk	OBC UR	GSSS Nandrool

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Copy for information and necessary action to :-

- 1 The Director of Elementary Education HP Shimla for information please.
- 2 The Principal/ Headmaster of the concerned school with the directions that before accepting the joining report of a candidate a bond on the judicial paper (in Triplicate) is required to be executed between the Head of institution and the contract appointee . Original copy of the bond will be retained in the office of the school, other copy is to be handed over to the appointee and third copy will be forwarded to this office along with joining report. The Joining of appointee will be treated from the date of signing the bond.
- 3 The DA dealing with seniority (Internal).
- 4 The concerned candidate under registered post.
- 5 The concerned Employment Exchanges.
- 6 The CMO Distt. Kangra at Dharamshala.

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**TERMS AND CONDITIONS OF CONTRACT APPOINTMENT(C&V)**

- 1 The concerned candidates will have to produce the medical fitness certificate from the CMO/MO of the area concerned at the time of his/her joining.
- 2 The candidate concerned shall have to submit a declaration to the effect that if married, he/she has only one spouse living. The women candidate (s) will declare that she has not married a person having a living wife.
- 3 Concerned candidate shall have to produce attested copies of his/ her academic/ professional qualification/ domicile/ date of birth etc.
- 4 The concerned candidates shall have to produce a character certificate from competent authority.
- 5 Before taking joining original documents of concerned appointee be got verified by the authority concerned to avoid any doubt.
- 6 Concerned candidates shall furnish a declaration to the effect that the he/she is not a dismissed employee of any Govt. Semi Govt./ Deptt./Organization.
- 7 Appointment may be terminated at any time by a month's notice on either side without assigning any reason.
- 8 The concerned candidate will have to make an oath of allegiance / faithfulness to the constitution of India.
- 9 The candidate (s) belonging to SC/ST/OBC etc. will furnish the parental certificate on the prescribed format issued by the competent authority.
- 10 His/ her retention in service is subject to his /her character and antecedents being found satisfactory. Which should be got verified by the concerned head of the school within the scheduled period of three months alongwith his /her qualification documents.
- 11 He/She will have to give in writing whether he/she was ever convicted by the criminal court and if so the particulars of the offence and punishment be stated. Failing to disclose the facts he /she will render himself/ herself to be removed from service without any notice as and when the factual facts comes to light .
- 12 The candidates concerned shall have to produce the certificate of his /her being a citizen of India and bonafide resident of this district.
- 13 **The academic and professional certificates of the candidate must be got verified from the concerned board/University by the DDO concerned, immediately after joining.**
- 14 In case the candidate belongs to IRDP/BPL family he /she shall have to produce a certificate to this effect from the concerned BDO of the Area.
- 15 In case of any of the certificate / infoqrmation produced given by the candidate is found false/ wrong, later on his/ her services will be terminated .
- 16 The appointee shall have to serve in the difficult area for a minimum period of five years.
- 17 In case any appointment made against PTA teacher, it will be in consistence with the PTA policy.

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