

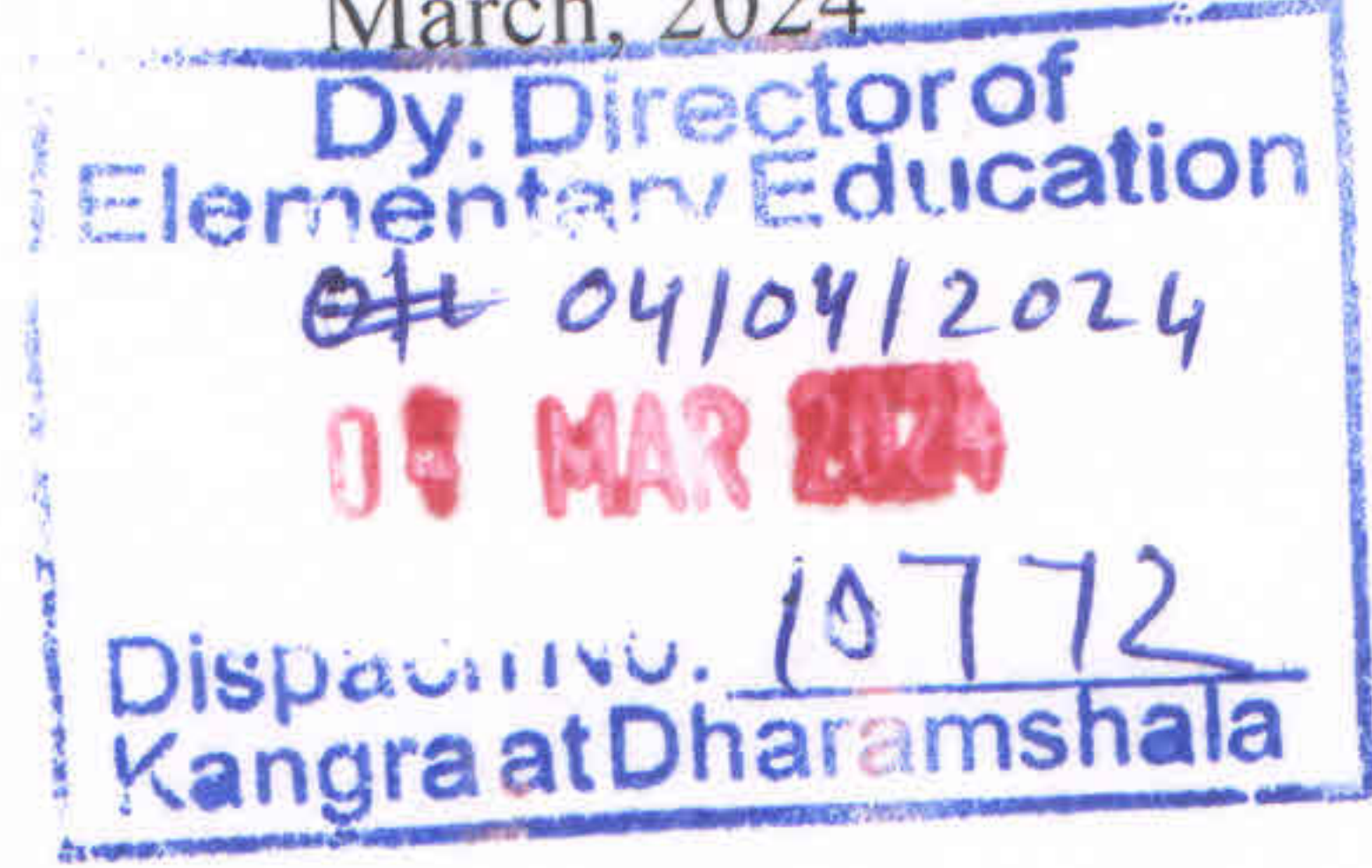
No.EDN-KGR(E-I)TGT- Regularization- 03/2024-
o/o Deputy Director of Elementary Education,
Kangra at Dharamshala

(Through Website)

DPEEKANGRA.IN

Dated. Dharamshala-176215

March, 2024



To

All the Principals/Headmasters.
GSSS/GHS in Distt. Kangra HP.

Subject:- Regarding regularization of Contract Appointees in the Government Departments
Instructions thereof.

Memo,

With reference to the Director of Elementary Education, Shimla office letter No. EDN-
H(2)B(2)34/2024-regularisation dated 02.03.2024 on the subject cited above.

In this context, all the Principals/Headmasters of GSSS/GHS/GMS are requested to send
the regularization cases of TGTs working under your jurisdiction, who are going to complete the 02 years
continuous services on contract basis as on 31.03.2024 on proforma-"A" & proforma-"B" enclosed
herewith latest by 15.03.2024 positively alongwith required essential academic/professional qualification
certificates/Degrees/Character certificate/ VCC/work and conduct certificates. In case, there is no eligible
candidate in your jurisdiction, nil report to this effect be sent to this office.

Encls:- Proforma "A" & "B"

✓ *J. May* 4/3/2024
Deputy Director of Elementary Education,
Kangra at Dharamshala HP.

Endst. No. even Dated : Dharamshala-176215 the

March, 2024

Copy to:-

1. The Director of Elementary Education Shimla-1 for information.

-sd-
Deputy Director of Elementary Education,
Kangra at Dharamshala HP.

PROFORMA "A"

PARTICULARS IN R/O CONTRACT TEACHER FOR REGULARIATION AFTER COMPLETION OF 2 YEARS CONTINUOUS SERVICE ON CONTRACT BASIS AS ON 31.03.2024.

1.	Name of the Contract Teachers		I.P. No.			
2.	Subject					
3.	Father's Name					
4.	Address of Present place of posting with contact No.	Phone No with STD code or Mob. No of Principal				
5.		Name of institution where initially joined. Also mention Distt. Mob. No./ phone No. of the institution	Phone No with STD code or Mob. No. of Principal/Headmaster			
6.	Permanent Address of candidate (Mob. No.)		Mob. No of teacher			
7.		Date of Birth	Male/Female			
8.	Date of joining	Appointment order No. & date (Also attach the copy of same)				
9.	Category (Gen/SC/ST/OBC/PHH/EXM/BPL/WFF/Sports etc.) as per initial appointment on contract basis					
10.	Detail of un-authorized absence period, if any till 31.03.2024 for which salary not drawn:					
	From (Date)	To (Date)	No of days	Reason of un-authorized absence		
11.	Whether any court case/inquiry is pending	Case No. Status of case				
12.	Total length of service as on 31.03.2024 after excluding the period as mentioned in column No 10. In case E.O.L. on medical grounds in that event medical certificate be also attached					
13.	Educational Qualification (Please attach copy of relevant certificates):-					
	Qualification	Name of Uni./Board	Year of Passing	Total Marks	Marks Obtained	Percentage
	BA/BSc/B.Com					
	Professional (i.e B.Ed.)					

Signature of Contract TGT
(Name.....)

CERTIFICATE

1. It is certified that Sh/ Smt/Miss _____ is working as contract who was initially appointed as such vide Directorate of Elementary Education order No _____ dated _____ (Copy attached).
2. His/her work and conduct is _____ during the period w.e.f _____ till date.
3. Certified that the information as mentioned above is correct as per the school/relevant record.

Date:.....

Signature,of Principal/Headmaster/DDO (official seal)
(Name of signing officer.....)

Proforma-"B"

Proforma for regularization in r/o those contract TGTs who are going to complete two years continuous contract service as on 31.03.2024.

Sr. No.	Name of the teacher, Name of the School where presently posted	Subject	Qualification		D.O.B	Date of Joining on first appointment on contract basis	Period of un-authorized absence (Mention the dates)	No. of days of un-authorized absence	Total length of service as on 31.03.2023	Category SC/ST/OBC/PHH/EXM/ etc. as show in his/her appointment order	Remarks
			Academic	Professional							
1											
2											
3											
4											
5											
6											
7											

Certificate

Certified that above information is correct in all respect as per record.