



No. EDN.KGR.E-9(C&V) Contract-Regular/2023-24
Office of the Dy. Director of elementary Education
Kangra at Dharamshala

Dated: Dharamshala 176215

March, 2024.

To

All the Principal/Headmasters,
GSSS/GHS. Distt. Kangra
Himachal Pradesh.

Subject:

Regularization of C&V Teachers who have completed two years contract service as on 31-03-2024.

Sir,

On the subject cited above, you are hereby directed to provide the requisite information in respect of C&V contract teachers appointed in your institutions, who have completed 2 years service on contract basis in Education Department as on 31-03-2024, on the enclosed **proforma 'A'** alongwith academic and professional qualification certificates, character certificate, work and conduct certificate, vigilance clearance certificate, two years continuous service certificate, bonafide certificate, category certificate & copy of appointment order on contract basis on or before 20th March 2024. In case, there is no eligible candidate in your institution/ jurisdiction, nil report to this effect be sent to this office. Failing which whole responsibility for non regularization of any C&V teacher shall lie upon you.

Encls: Proforma "A"

[Signature] 05/03/2024
Dy. Director of elementary Education
Kangra at Dharamshala.

Proforma "A"

Submission of particulars in r/o Contract C&V Teacher for regularization after completion of two (2) years continuous service as on 31-03-2024.

1.	Name of the Contract C&V Teacher			
2.	Designation			
3.	Father's Name			
4.	Address of present place of posting with contact No.			
5.	Name of institution where initially joined. Also mention station, Mob. No./Phone No. of the Institution			
6.	Permanent Address of teacher (Mobile No. mandatory)			
7.	Date of Birth		Male/ Female	
8.	Date of Joining		Mode of appointment (batch wise/ Commission)	
9.	Appointment Order No. & Date (Also attach the copy of same)			
10.	Category (Gen./SC/ST/OBC/PHH/EXM/EWS/Sports etc.) photo copy be attached			
11.	Detail of un-authorized absence period, if any till 31-03-2024 for which salary not drawn.			
	From (Date)	To (Date)	No. of days	Reason of un-authorized absence.
12.	Whether any court case/inquiry is pending		Case No. Status of case	
13.	Total length of service as on 31-03-2024 after excluding the period as mentioned in column 11. In case EOL on medical ground in that event medical certificate be also attached.			
14.	Education qualification (Please attached attested copy of relevant certificate):-			
	Qualification	Name of Uni./Board	Year of passing	Total marks
	Matric			Marks obtained
	10+2			Percentage
	Shastri/BA/LT/A&CT/PET			
	B.Ed			
	TET			

Signature of Contract C&V Teacher

Name :-

Contact Number :-

1. It is certified that Sh/Smt/Miss. _____ is working as on contract basis who was initially appointed as _____ vide this office order No. _____ Dated _____ (Copy Attached).
2. His/ her work and conduct is _____ during the period w.e.f. _____ to _____ year wise is attached separately.
3. Certified that separate character certificate of the above contract C&V Teacher is enclosed with the case.
4. Certified that the information as mentioned above is correct as per the school/relevant record.

Date: _____

Signature of Principal/DDO(Official Seal)

Name _____