

No: EDN KGR (G-2) Child Safety/Guidelines/2019-20 - 3723

Deputy Director of Elementary Education,
Kangra at Dharamshala

Dated: Dharamshala-176215, 23 July, 2019

To

**All the BPO/BEEO/BRCC,
In District Kangra.**

Sub: -

Guideline for child safety & child Right protection.

Sir,

The Hon' ble bench of National Commission for protection of child rights heard the complaints regarding child right protection on dated 28-06-2019 in deputy commissioner conference hall Dharamshala and there after the district child protection committee held a meeting on 05-07-2019 . The following directions are given for timely and strict compliance.

1. Bag load be decreased by the schools.
2. Ensure the enrollment /admission of all children as per RTE 2009 from slum areas/migrated workers in nearest schools. Particularly from the MC area of Dharamshala.
3. Ensure all the students safety measures mentioned in "Guidelines for private schools" Annexure- 1 as per norms of RTE 2009 and Supreme Court guidelines for child right protection in govt. school also. Child protection committee at school level is necessary for separate boys and girls groups, (child right protection Group).
4. Ensure separate boys and girls toilets in all Govt. schools.
5. Provide MDM to all students up to 8th class without any discrimination.
6. Pupil teacher ratio as per RTE norms.
7. Physical and mental punishment is strictly prohibited.
8. Ensure children based & activity based education.
9. Fire safety and mock drill will also be conducted time to time & awareness programs to the staff, parents and students are mandatory in connection with juvenile justice Act & POCSO Act.
10. School head will ensure safe building, play ground and drinking water to all the students.
11. Don't hide or delay the report of the Child right violation case, specially the sexual abuse cases.
12. Display the child help line number 1098 and other material/poster available with the child help groups.
13. Ensure the disaster mock drill practice & awareness of all staff and students.
14. All BEEOs are directed to check/inspect all privately managed school for the compliance of "Guidelines for private school" Annexure-1 and fill the school wise report on the given Performa Annexure-2 w.e.f. 08-08-2019 to 16-08-2019 and submit the same with their remark to this office on 17-08-2019 positively through special messenger. The block wise inspection committees for the period 08-08-2019 to 16-08-2019 will consist-one BEEO, one BRCC & one supdt-II of the BEEO office. or CHT of concerned area.

Encls! - ANNEXUR - I, II

Dy. Director of Elementary Education
Kangra Dharamshala

No. EDN-KGR (G-2)/PVT/ Guideline 2019-20 -3724-28
O/O the Dy. Director of Elementary Education,
Kangra at Dharamshala
Dated Dharamshala-176215 23 July -2019

To

✓ MD/ Principal
All privately managed schools
In kangra district HP

Subject: - Guideline for Child Safety & Child Right Protection.

Sir,

The Hon`ble bench of National Commission for Protection of child Rights (NCPCR) heard the complaints regarding child right protection on the dated 28-06-2019 in Deputy Commissioner conference Hall Dharamshala and there after the district child protection committee held a meeting on 05-07-2019. The following guidelines are being issued to all the privately managed schools for immediate compliance up to 07-08-2019 positively. The 22 (twenty two) teams of Elementary Education Department will check/inspect the same from 08-08-2019 to 16-08-2019 and the final report will be submitted to the NCPCT on 20-08-2019.

All the privately managed schools are again directed to comply the guideline within given time. Strict action will be initiated against the defaulters under the RTE 2009, JJ Act & POCSO Act. The recognition will immediately be forfeited and the case will be sent to the higher authorities for any lapse.

Miscellaneous

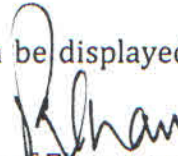
1. School management should install sufficient CCTV Camera on its premises facing road and entry, exit and periphery.
2. School management should ensure that no school children are handed over to except parents of authorized by the parents.
3. School management should ensure that there are separate male/female toilets & both at a considerable distance from each other. Female attendance (Ayah) should be appointed to monitor near the female toilets.
4. School management should appoint security guards
5. School management should ensure that all area of the schools premises like class rooms, play grounds. Canteens, corridors etc. be regularly monitored and unauthorized person should be questioned for his /her presence.
6. Senior section should be separated from junior ones.
7. No child should be given dark room or solitary confinement punishments.
8. School should nominate coordinator counselor for parents to inform them about their concerns in confidence.
9. The management should take attendance of children in the morning assembly/ class room, after lunch and at the time of school closing. In case any student is not available then immediately the matter should be brought to the notice of the parents/ guardians and to the concerned including police.

10. The principal should give strict instructions to the van drivers and attendant not to give lift to any unauthorized person in to the vehicle who is not associated the school.
11. School management should install display board regarding "Dos&Dont`s" in front of the school premises.
12. School management may introduce group SMS system.
13. School management will ensure that the books are according to government norms (NCERT) compulsory in the school or as per affiliated board and school education.
14. The school management will ensure the availability of fire safety equipments in the school building. All the staff members and senior students should be aware to operate these equipments,
15. Through conducting the mock drill.
16. There must be stairs on the either side of the school building.
17. The school management must constitute a committee in the school for sexual harassment, Juvenile Justice Act or POCSO Act and will organize awareness programs for students, parents and all staff members. Record of such meetings should available in a separate register in the school. Child right protection group will also be a part of this committee separate boys and girls.
18. Ensure to decrease the bag load of the students
19. Teacher pupil ratio as per RTE norms is mandatory.
20. Sale of uniforms and books by the school management is completely banned.
21. Physically and mental punishment is strictly prohibited.
22. All private schools must follow vacation schedule of the state govt.(education department) and this is for strict compliance.
23. The fess fund must be reasonable & complete detail bill/receipt must be given to the parents
24. As per RTE norms ensure the 25% admission for the weaker section.
25. To provide the safe drinking water to all and other sanitary facilities to the girls students is the responsibility of the school management.

School bus safety norms

1. School bus should be painted yellow
2. "School bus" shall be written on the back and the front of the bus
3. If it is hired bus, 'On School Duty" should be clearly indicated.
4. Bus must have a fully quipped first aid - box.
5. School Bus shall be written on the balance &front of the bus.
6. If it is hired bus on school duty should be Cleary indicated
7. Bus must have a fully equipped fix aid box.
8. The window of the bus must be fitted with horizontal grill at small gap.
9. There must be a fire extinguisher in working conditions in bus.
10. The doors of the bus shall be fitted with reliable locks.
11. To keep school bags safety there should be a space under the seat.
12. There should be an escort from the school in the bus preferably a teacher to ensure safety norms
13. No bus belonging to educational institution should carry children in excess of it's permitted seating capacity.
14. The driver should have at least five years of experience of driving heavy vehicles and must be in proper uniform.
15. The bus driver should be medically fit for driving or annual checkup of driver.
16. A driver who has been challenged (fined) even for the offence of over

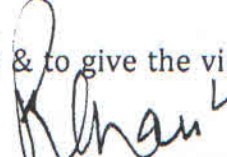
- speeding, drunken driving and dangerous driving etc. cannot be employed.
17. School name & telephone number must be displayed on buses.
 18. Maintenance record of buses is necessary.
 19. CCTV Cameras in school vehicle in working condition.
 20. Fix G.P.S in school vehicle in working condition.
 21. Route chart should be displayed in vehicle.
 22. Verification of drivers from police is necessary.
 23. Bus attendant / helper are mandatory.
 24. Child helps line No.1098 should be printed on vehicle.
 25. Name of owner of the vehicle along with complete address and contact number must be displayed.
 26. Emergency No. like Ambulance, Fire brigade, Hospital, Police station should be displayed on the school notice board.
 27. Teachers Photographs along with their name & designation be displayed on the school notice board.


Dy. Director of Elementary Education
Kangra Dharamshala

Endst:- No even dated Dharamshala, 23-July 2019

Copy to:-

1. Deputy Commissioner Kangra at Dharamshala for information.
2. Director of Higher Education Shimla HP for information.
3. Director of Elementary Education Shimla HP for information.
4. District Public Relation Officer Dharamshala for information & to give the vide publicity through News papers.


Dy. Director of Elementary Education
Kangra Dharamshala

Performa for inspection of privately managed schools in District Kangra

1. Name of school
2. Name of Principal & contact No.....I.....
3. Recognition from.....to.....
4. Renewal.....
5. Affiliated with.....
6. CCTV Camera in campus and class with total number. (Give number).....
7. Total number of class room in the school.....
8. Condition of class rooms.....
9. Availability of play ground (approx area in meter).....
10. Building position. (Safe or not).....
11. Drinking water facilities.....
12. Number of separate boys and girls toilets in the school.....

13. Display the child help line number 1098 & other help line no. in the school campus.....
14. Pupil teacher ratio as per RTE norms on the school.....
15. School management may introduce student attendance SMS system. Yes or No.....
16. Whether the school management is teaching books in according with government norms (NCERT compulsory) in the school as per affiliated board of school education. Yes or No.....
17. Whether the fire safety equipment available in the school building. Yes or No.....
18. The school management must constitute a committee in the school for sexual harassment, Juvenile Justice Act or POCSO Act and will organize awareness programs for students, parents and all staff members.....
19. Whether school management is selling uniforms and books.....
20. Whether 25% weaker section under RTE admission is given to the students in the school.....
21. Total number of the buses available in the school and their condition.....

22. Whether the driver is medically fit for driving & he must have driving experience of five years.....
23. Whether GPS in school vehicle is in working condition and route chart with students name pasted on the wind screen.....
24. Whether fully equipped first aid - box available in bus.....
25. If it is the hired bus available on School Duty has been clearly indicated.....
26. Whether School name and telephone no displayed on buses. Yes or No.....
27. Maintenance record of buses.....
28. Has the child help line No 1098 been displayed on the vehicle.....
29. Remarks ~~by~~ the BEEO/Incharge inspection ~~team~~.....

Signature
Inspection committee

Principal Signature
with stamp