

Dated, Shimla-171001 January 2019

शिमला - 1

To

1. Dy. Directors (Hr.)- Chamba, Kangra, Kullu, Kinnaur, Mandi, Shimla, Sirmaur, Solan
2. Dy. Directors (Ele.)- Chamba, Kangra, Kullu, Kinnaur, Mandi, Shimla, Sirmaur, Solan
3. DIET Principals- Chamba, Kangra, Kullu, Mandi, Kinnaur, Shimla, Sirmaur, Solan

Subject: - Proforma for supplementary textbook demand for winter-closing schools

Ma'am/Sir,

The education department would like to commend the efforts of all officials for the mission of on-time textbook distribution to all winter-closing schools.

Please find below the instructions for obtaining supplementary textbooks in case of changes in enrolment:

- Please print the proforma of Supplementary Textbook Indent attached in Annexure-1 (for Class 1-5) and Annexure-2 (for Class 6-10) and fill in the correct details.
- In Table 1, give revised total enrolment (Category-wise).
- In Table 2, mention how many sets you have already collected, and how many more sets you want to collect.
- Note: Total enrolment for a class should match total textbook demand for all classes except Class 9 and 10) where general category students are not eligible for free textbooks.
- The BPO-cum-Principal may sign and authorize the Supplementary Textbook Indent for Class 6-10 textbooks, and BEEO for Class 1-5 textbooks.
- Schedule: Please call the depot and schedule a convenient date for collecting supplementary textbooks. Take along your old indent when going to collect supplementary books from the depot.
- After collecting supplementary books, please send physical copies to:
 - Dy. Director (Ele.) for Class 1-5 indents.
 - Dy. Director (Ele.) and Dy. Director (Higher) for Class 6-10 indents.
- To avoid repeat trips to the depot, please collect the supplementary demand only when the enrollment has stabilized.

In view of the above you are directed to issue this instruction to all the BEEOs and BPOs working under your control and send the action taken report (ATR) to this office well in time.

(Rohit Jamwal) HPAS
Director of Elementary Education
Himachal Pradesh, Shimla-I
eleedu-hp@gov.in

Endst. No. Even Dated Shimla-171001 January, 2019

Copy for information and necessary action to the following officials: -

1. The Director, Directorate of Higher Education, H.P. Shimla-I
2. The Secretary, HPBOSE Dharmashala Distt. Kangra.
3. Guard file.

(Rohit Jamwal) HPAS
Director of Elementary Education
Himachal Pradesh, Shimla-I
eleedu-hp@gov.in

Endst. No. EDN-KGR-(E-7)-F.T.B/2019-20-13327 dt 18/02/2019
copy for the information and necessary compliance :-
(1) The BPO-cum principal GSSS Paprola.
(2) The Block Elementary Edn. officer Baijnath.

Dy. Director Elementary Edn.
Kangra at Dharmashala

Annexure-1 (Page 1 of 2)
Supplementary Indent (Class 1-5)

To

The Incharge
Sales/ Book Depot _____
H.P Board of School Education

Subject:

**Supplementary textbook demand (Class 1-5) for
the block _____**

Please supply the additional textbook sets listed in Table 2 as
supplementary demand for the winter-closing session of the year
2019-20.

Table 1. Revised category wise TOTAL enrolment (for students in winter-closing schools):

CLASS	GEN	SC	ST	OBC	IRDP	TOTAL
Class 1						
Class 2						
Class 3						
Class 4						
Class 5						

Table 2. Medium-wise demand (for students in winter-closing schools):

CLASS	Total number of sets already collected	Additional sets required	
		English Medium	Hindi Medium
Class 1			
Class 2			
Class 3			
Class 4			
Class 5			

Block Elementary Education Officer

Copy to:-

- Deputy Director (Elementary), _____
- Guard File

Annexure-2 (Page 1 of 5)
Supplementary Indent (Class 6-10)

To

The Incharge
Sales/ Book Depot _____
H.P Board of School Education

Subject:

**Supplementary textbook demand (Class 6-10) for
the block _____**

Please supply the additional textbook sets listed in Table 2 as
supplementary demand for the winter-closing session of the year
2019-20.

Table 1. Revised category-wise TOTAL enrolment (for free textbook demand for students in
winter-closing schools):

CLASS	GEN	SC	ST	OBC	IRDP	TOTAL
Class 6						
Class 7						
Class 8						
Class 9	N/A					
Class 10	N/A					

Table 2. Medium-wise demand (for students in winter-closing schools):

CLASS	Total number of sets already collected	Additional sets required	
		English Medium	Hindi Medium
Class 6			
Class 7			
Class 8			
Class 9			
Class 10			

Block Project Officer-cum-Principal

Copy to:-

- Deputy Director (Higher), district _____
- Deputy Director (Elementary), district _____
- Guard File

Annexure-1 (Page 2 of 2)
Supplementary Indent (Class 1-5)

Textbook Code	Textbook Name	Quantity Demanded	Quantity Supp (Depot incharg Signature:
101	Rimjhim Bhag-i		
102	Marigold Book-i		
104	Math Magic Book-i		
105	Ganit Ka Jadu Bhag-i		
106	Rain Drops Book-i (Special Series)		
201	Rimjhim Bhag-ii		
202	Marigold Book-ii		
204	Math Magic Book-ii		
205	Ganit Ka Jadu Bhag-ii		
206	Rain Drops Book-ii (Special Series)		
301	Rimjhim Bhag-iii		
302	Marigold Book-iii		
303	Math Magic Book-iii		
304	Ganit Ka Jadu Pustak-iii		
306	Looking Around Book-i		
307	Aaspaas Pustak-i		
401	Rimjhim Bhag-iv		
402	Marigold Book-iv		
403	Math Magic Book-iv		
404	Ganit Ka Jadu Bhag-iv		
406	Looking Around Book-ii		
407	Aaspaas-EVS (Hindi) Bhag-ii		
501	Rimjhim Bhag-v		
502	Marigold Book-v		
503	Math Magic Book-v		
504	Ganit Ka Jadu Bhag-v		
505	Naitik Shiksha		
506	Bhartiya Swatantrata Sangram		
507	Looking Around Book-iii		
509	Aaspaas Bhag-iii		

I certify that quantity of textbooks supplied by the Books Distribution Centre to block _____, noted above, is correct.

Signature: _____
Name: _____
Date: _____
Incharge, Sales/ Book Depot
Depot _____

Signature _____
Name: _____
Date: _____
Authorized Collecting Officer
Block _____

Annexure-2 (Page 2 of 5)
Supplementary Indent (Class 6-10)

Textbook Code	Textbook Name	Quantity demanded	Quantity supplied
601	Vasant Bhag-I (Hindi)		
602	Ganit		
603	Honey Suckle(English)		
604	A Pact with the Sun(SR)Eng		
605	Sankshipt Ramayan		
606	Vigyan		
607	Hamare Atit(S.Sc)		
608	Samajik Avm Rajnitik Jeevan-I S.Sc		
609	Prithvi Hamara Avas (Bhugol) S.Sc		
610	Naitik shiksha		
611	Swatantrata Sangram ka Itihas		
612	Ruchira-I(SKT)		
613	Mathematics (Eng Medium)		
614	Science (Eng Medium)		
615	History (Our Pasts-I)SSc. (Eng Medium)		
616	The Earth Our Habitat SSc (Eng Medium)		
617	Social and Political Life-I (S.Sc.) (Eng Medium)		
621	Kala Adhyayan		
622	Grih Vigyan		
623	Hindi Vyakaran Aur Rachna		
624	English Grammar.		
625	Punjabi Pustak		
626	Himachal Ki Lok Sanskriti Yoga		
627	JaanPahchan(Urdu)		
628	Pariyojna Pustika		
701	Vasant-II, Hindi		
702	Bal Mahabharat Katha(SR) Hindi		
703	Honeycomb(English)Core		
704	An Alien Hand(SR) English		
705	Ganit		
706	Vigyan		
707	Itihas (HamareAtit-II) (S.Sc)		
708	Bhugol (HamaraParyavaran) (S.Sc)		
709	Samajik Aur Rajnitik Jeevan-II(S.Sc)		
710	Ruchira-II (SKT)		
711	Naitik Shiksha Bhag-VII		
712	Swatantrata Sangram Ka Itihas		
713	Mathematics (Eng Medium)		
714	Science (Eng Medium)		
715	History (Our Pasts-II)SSc. (Eng Medium)		
716	Geography (Our Environment) SSc (Eng Medium)		
717	Social and Political Life-II, S.Sc (Eng Medium)		

Annexure-2 (Page 3 of 5)
Supplementary Indent (Class 6-10)

Textbook Code	Textbook Name	Quantity demanded	Quantity supplied
718	Punjabi Pustak		
719	Himachal Ki Lok Sanskrit Aur Y		
720	Jaan Pahachan (Urdu)		
721	Pariyojna Pustika		
801	Vasant Bhag-III		
802	Bharat Ki Khoj		
803	Honey Dew		
804	It so Happened (SR)		
805	Ganit		
806	Vigyan		
807	Hamare Atit-III Bhag-I		
808	Sansadhan Avam Vikas		
809	Samajik Avam Rajnitik Jeevan-III		
810	Ruchira Bhag-III		
813	Naitik Shiksha		
814	Bhartiya Swatantrata Sangram Ka Itihas		
815	Mathematics(Eng.Medium)		
816	Science		
817	Our Pasts-III Bhag-I		
818	Social And Political life-III		
819	Resources and Development		
820	Punjabi		
821	Hamare Atit-III Bhag-II(Hindi Medium)		
822	Our Pasts-III Bhag-II		
823	Himachal Ki Lok Sanskrit Aur Y		
824	JaanPahachan(Urdu)		
825	Pariyojna Pustika		
901	Kshitij(Hindi)		
902	Kritika (SR)(Hindi)		
903	Beehive(English)		
904	Moments(SR)English		
905	Ganit		
906	Vigyan		
907	Bharat Aur Samkalin Vishwa-I S.Sc		
908	Samkalin Bharat-I(Bhugol)S.Sc		
909	Loktantrik Rajniti (PSc)S.Sc		
910	Urdu Ki Kitab		
911	Naitik Shiksha Bhag-I		
912	Swatantrata Sangram Ka Itihas		
913	Shemushi		
914	Punjabi Book-I		
915	Arthshashtra		
916	Mathematics (Eng Medium)		

Annexure-2 (Page 4 of 5)
Supplementary Indent (Class 6-10)

Textbook Code	Textbook Name	Quantity demanded	Quantity supplied
917	Science (Eng Medium)		
918	Aapda Prabandhan(SSc)		
951	Disaster Management(SSc)		
952	Contemporary India-I SSc.		
953	Economics		
954	Democratic Politics (Ssc)		
955	India and the Contemporary World-1		
922	Kala Sanklan		
923	Sangeet Prakash		
924	Sangeet Vadya Vadan		
925	Naritya Kaumudi		
926	GrihVigyan		
927	Samajik Punarnirman		
928	KrishiVigyan		
929	Vanjya Pranali Avam Vahi Khata		
930	Hamari Arthvyavastha Ka Paricheya		
932	Sanskrit Vyakaran Kaumudi		
933	English Grammar		
934	Shiksharathi Vyakaran		
1001	Kshitij-2, Hindi		
1002	Kritika-2(SR) Hindi		
1003	First Flight (English)		
1004	Footprints without Feet (SR)English		
1005	Ganit		
1006	Vigyan		
1007	Itihas (Bharat and Samkalin Vishwa-2)SSc		
1008	Samkalin Bharat-2(Bhugol)SSC		
1009	Arthik Vikas Ki Samajh(SSc)		
1010	Urdu		
1011	NaitikShiksha		
1012	Swatantrata Sangram Ka Itihas		
1013	Punjabi Book-II		
1014	Manika(Sanskrit)		
1015	Aapda Prabandhan(SSc)		
1016	Loktantrik Rajniti-2, S.Sc		
1017	Manika Abhyas Pustika Bhag-II (CBSE)		
1018	Mathematics		
1019	Science		
1020	History (India and the Contemporary World-II)		
1021	Contemporary India-II(Geo)		
1022	Understanding Economics Development(SSc)		
1023	Democratic Politics-II (SSc)		

Annexure-2 (Page 5 of 5)
Supplementary Indent (Class 6-10)

Textbook Code	Textbook Name	Quantity demanded	Quantity supplied
1024	Disaster Management (CBSE)		
1025	Practical Note book		

I certify that quantity of textbooks supplied by the Books Distribution Centre to block _____ noted above, is correct.

Signature: _____
Name: _____
Date: _____
Incharge, Sales/Book Depot
Depot _____

Signature: _____
Name: _____
Date: _____
Authorized Collecting Officer
Depot _____