

No.-EDN-KGR-(G-1)-Budget/2025
O/o The Deputy Director of School Education (Elementary)
Kangra at Dharamshala

Dated:- Dharamshala,



To,
All The Principals/Headmaster/Incharge/BEEO,
District Kangra (H.P)

Subject : Regarding requirement of budget under Charged head to meet out the
expenditure on salary arrears as per Courts Orders.

Memo,
Please find enclosed herewith letter No. EDN(SE)-H(9)/2025- 26-Court
Case, Dated 31-12-2025 received from the Directorate of School Education (in original),
regarding the requirement of budget under Charged Head to meet the expenditure on salary
arrears as per Court Orders, along with Annexure-A and Annexure-B (copies enclosed), for
information and necessary action.

It is further directed that each budget demand under Charged Head,
pertaining to an individual employee, shall be submitted separately to this office, complete
in all respects, along with all relevant supporting documents, so that the same may be
forwarded to the higher authorities for further necessary action.

Encls : as above


Deputy Director of School Education (Elementary)
Kangra at Dharamshala

**No. EDN(SE)-H(9)/2025-26-Court Case
Directorate of School Education
Himachal Pradesh.**

Dated Shimla-171001 the December, 2025

To

**All the Deputy Director School Education
(Elementary/Higher Education),
Himachal Pradesh.**

**Subject:- Regarding requirement of budget under Charged head to meet out
the expenditure on salary arrears as per Court Orders.**

Sir/Madam,

In continuation to this office letter of even No. dated 3rd November, 2025(copy enclosed) vide which you were directed to demand the budget under Charged Heads after completing the various observations made by the Government related to furnishing the complete information in respect of the cases. In this context, it is stated that before submitting any demand for budget under Charged head, it should be ensured that the cases are complete in all respect and the relevant documents i.e. Calculation Sheet which shows total liability & funds required for the year 2025-26, copy of Hon'ble Court order & approval of the Govt. to implement the said judgment. Apart from above, you are further directed to send the analogous cases of your district in one go to this office, so that the budget could be demanded from the Government.

It has been observed that some Principals/HMs/BEEOs are submitting such cases directly to this office without enclosing the requisite documents which is causing unnecessary correspondence with them. Therefore, all the DDEEs/DDHEs are hereby directed to ensure that the cases for budget demand under Charged head be submitted to this Directorate through their office after proper scrutiny/examination within stipulated time period to avoid the adverse orders of the Hon'ble Court.

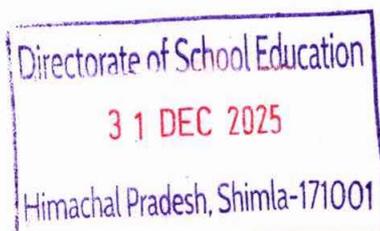
**This may be treated as most urgent, time bound and be given
personal attention.**

**Director(School Education)
Himachal Pradesh, Shimla-171001**

Endst. No. Even Dated Shimla-171001 the December, 2025

Copy to:--

1. The Branch Officers/Superintendents(E-I, II, III, IV, V & Physical Branch) Directorate of School Education, Himachal Pradesh, Shimla-171001 with the direction to follow-up each case on regular basis from the Budget Branch and ensure timely implementation.
2. The Branch Officer(IT Cell)(Internal), Directorate of School Education, Himachal Pradesh, Shimla with the direction to send the said letter to all the quarter concerned.
3. Guard file.



**Director(School Education)
Himachal Pradesh, Shimla-171001**

Annexure - A

Performa for Expenditure on Salary Arrears due to Court Orders.

<u>Sr. No.</u>	<u>Name and Designation of Employee</u>	<u>CWP No.</u>	<u>Date of Judgement (Enclose Copy)</u>	<u>Head of Accounts</u>	<u>Gross Arrear Amount (Enclosed copy of Calculation Sheet and copy of Speaking Orders)</u>	<u>Whether One time settlement or payable in installments</u>	<u>Amount Payable during current financial Year i.e. 2025-26</u>	<u>Remarks</u>
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Annexure - B

Name and Designation of Employee: -

Sr. No.	Points	Reply
1.	Details of Court Case (CWP No., Date of judgment, analogous case (if any))	
2.	The copy of Court Judgment	
3.	Brief history of Court case and reasons for imposed penalty or financial liability	
4.	Advice/opinion/approval of Government to implement the court order (copy need to be attached).	
5.	Whether the case has attained finality (copy need to be attached)	
6.	Calculation sheet duly attested by competent authority	
7.	Total Financial Liability	

No. EDN(SE)-H(9)/2025-26-Court Case
Directorate of School Education
Himachal Pradesh.

Dated Shimla-171001 the

Directorate of School Education
03 NOV 2025
November, 2025
Himachal Pradesh, Shimla-171001

To

1. All the Deputy Director(Elementary Education)
Himachal Pradesh.
2. All the Deputy Director(Higher Education)
Himachal Pradesh.

Subject:- Regarding requirement of budget under Charged head to meet out the expenditure on salary arrears as per Court Orders.

Sir/Madam,

On the subject cited above, it is intimated that the Department has been taking up various matters with the Government related to demand of budget under Charged Heads and various observations are being made by the Government related to furnishing the complete information in respect of the cases. Therefore, before submitting any demand for budget under Charged head, it should be ensured that the cases are complete in all respect and the relevant documents have been enclosed. The information on following points needs to be furnished to this office:-

Sr. No.	Points	Reply
1	Details of Court Case(CWP No., date of judgment, analogous case(if any)).	
2	The copy of court judgment.	
3	Brief history of court case and reasons for imposed penalty or financial liability.	
4	Advice/opinion/approval of Government to implement the court order (copy need to be attached).	
5	Whether the case has attained finality (copy need to be attached).	
6	Calculation sheet duly attested by competent authority.	
7	Total financial liability.	

The cases received in this office directly from the Principals/BEEOs shall not be entertained, therefore, all the DDEEs/DDHEs are hereby directed to ensure that the cases for budget demand under Charged head are submitted to this Directorate through their office after proper scrutiny/examination within stipulated time period to avoid the adverse orders of the Hon'ble Court.

This may be treated as most urgent, time bound and be given personal attention.

W
Director(School Education)
Himachal Pradesh, Shimla-171001

Endst. No. Even Dated Shimla-171001 the November, 2025

Copy to:-

1. The Branch Officers/Superintendents(E-I, II, III, IV, V & Physical Branch) Directorate of School Education, Himachal Pradesh, Shimla-171001 with the direction to follow-up each case on regular basis from the Budget Branch and ensure timely implementation.
2. Guard file.

Directorate of School Education
03 NOV 2025
Himachal Pradesh, Shimla-171001

Director(School Education)
Himachal Pradesh, Shimla-171001