

No. EDN.KGR. E-II-(C&V)Contract/Regular/2020 - 12007.
Office of the Dy. Director of Elementary Education
Kangra at Dharamshala
Email id: ddee.ele.kangra@gmail.com Ph. No 01892-223155
Dated : Dharamshala 176215 17th March. 2020

To

All the Principal/Headmasters,
GSSS/GHS Distt. Kangra
Himachal Pradesh.

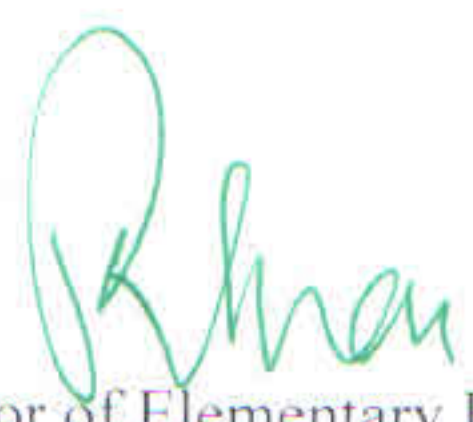
Subject:- Regularization of contract appointee C&V Teachers who are going to complete Three (3) years services in Education Department as on 31.03.2020.

Sir,

Reference to the Directorate of Elementary Education, office Endst. No. EDN-H(2)B(2)34/2019-regularization dated.01-10-2019, on the subject cited above.

In this context you are directed to provide the requisite information in r/o C&V Teachers of your institution, who are going to complete Three(3) years continuous services on contract basis(except PTA to contract) in Education Department as on 31-03-2020, on the prescribed proforma alongwith, work and conduct certificate, academic & professional qualification certificates, category certificate, copy of appointment order & character certificate from the competent authority, with in a weeks time.

Encls: Proforma A&B.


Dy. Director of Elementary Education
Kangra at Dharamshala



**SUBMISSION OF PARTICULARS IN R/O CONTRACT C&V TEACHERS FOR REGULARIZATION
AFTER COMPLETION OF 3 YEARS SERVICES AS ON 31-03-2020.**

1	Name of Contract C&V Teacher					
2	Subject/Designation					
3	Father's Name					
4	Address of Present place of posting with contract No.		Phone No with STD code or Mob.No.of Principal/Headmaster			
5	Name of institution where initially joined. Also mention Distt. Mob./No/Phone No. of the institution		Phone No with STD code or Mob.No. of Principal/Headmaster			
6	Permanent Address of candidate Mobile No mandatory					
7	Date of Birth				Male/Female	
8	Date of Joining		Appointment order No. & date (Also attach the copy of same)			
9	Category (Gen/SC/ST/OBC/PHH etc.) Attach copy					
10	Detail of un-authorized absence period, if any till 31-03-2020 for which salary not drawn					
	From (Date)	To (Date)	No. of days	Reason of un-authorized absence		
11	Total length of service as on 31-03-2020 after excluding the period as mentioned in column No.10					
12	Educational Qualification (Please attach copy of relevant certificates):-					
	Qualification	Name of Uni/Board	Year of Passing	Total Marks	Marks obtained	Percentage
	Matric					
	10+2					
	Shastri/LT/A&CT/PET					
	B.Ed					

Signature of Contract C&V Teacher
(Name)

1. It is certified that Sh/Smt./Miss.....is working as contract C&V Teacher insubject who was initially appointed as such vide Directorate of Elementary Education order No.....dated.....
(Copy Attached)
2. His /her work and conduct usduring the period w.e.f.till date.
3. Certified that separate character certificate of the above contract C&V Teacher is enclosed with the case.
4. Certified that the information as mentioned above is correct as per the school/relevant record.

Date:.....

Signature of Principal /DDO (Official seal)
Name of signing officer.....

Check list for Principal/Headmaster DDO to ensure before sending the case from institution:-

1. Whether all columns have been filled correctly. Don't make any alteration in the above Proforma.
2. Whether Mobile No./phone No in r/o teacher and institution is mentioned.
3. Whether all the documents have been attached in order i.e. Appointment order, Academic qualification certificate Matric,10+2, Graduation, Professional Shastri, LT, A&CT. PET, Category certificate if any, character certificate.

For office use only (at Dy. Directorate level):

Remarks of Screening committee if any:

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Whether Recommended for regularization or Not:.....

If not mention the reason.....

Signature of Member Signature of Member Signature of Member Signature of Chairman.